



TEXAS PARKS AND WILDLIFE DEPARTMENT
invites applications for the position of:

Al Henry Intern II-III-IV (Law Enforcement internship-PAID)

SALARY: \$12.66 /Hour

CLOSING DATE: 03/02/18 11:59 PM

DIVISION: Law Enforcement

WORK ADDRESS: Statewide

HIRING CONTACT: Kevin Malonson, (832) 904-3672

GENERAL DESCRIPTION:

Through paid conservation internships at Texas Parks and Wildlife Foundation in partnership with Texas Parks and Wild Department, the Al Henry Natural Resource Conservation Internship Program aims to provide experience and exposure to talented college students from underrepresented groups to a wide variety of conservation careers, including fish and wildlife, law enforcement, legal, state parks and land management, communications, human resources, infrastructure, and information technology. The Internship Program aims to increase opportunities for qualified female and minority candidates throughout the field of conservation.

The Texas Parks and Wildlife Department Law Enforcement Student Paid Internship Program introduces interested college students to career opportunities as a Game Warden, located statewide gain practical experience and training. This is a paid intern opportunity designed for students to obtain work experience by observing and assisting the Game Warden in his or her regular duties of enforcement of natural resource conservation, boating, and public safety regulations. Candidates accepted into the Law Enforcement Student Intern Program will attend a Law Enforcement Intern Orientation. After completion of orientation, the intern is assigned to report to a field supervisor and subsequently assigned to work with one or more Texas Game Wardens in their area of summer assignment. Interns are evaluated by their assigned supervisor during the summer employment period with the goal to obtain an acceptable rating in all areas of work performance criteria. While interns do not act or portray themselves as a peace officer, they do maintain all rights and responsibilities as a private citizen in regards to aiding a peace officer. Interns are instructed and participate in maintenance of department equipment, prepare reports of enforcement activities and assist in presenting educational programs concerning department activities to the public as required. Interns are instructed in and expected to maintain a positive image with the public while working with a Game Warden and during the period of their employment with the department. Performs additional duties as assigned. Complies with all Agency, Division, and Branch rules, regulations, and procedures.

Paid internships are available in various Divisions depending on available funding. The student internship program employment period varies depending on the specific intern opportunity. NOTE: If selected for a paid opportunity, intern will be paid at the rate of pay reflected from the completed hours at time of application. This is an externally funded internship

and will not apply toward State Service Credit.

POSTING NUMBER: 18-00466

QUALIFICATION GUIDELINES:

MINIMUM QUALIFICATIONS:

Education:

- Current enrollment as an undergraduate or graduate student in an accredited college or university;
- Minimum of 18 completed semester credit hours from an accredited college or university at the time of application;
- Must have an overall grade point average (GPA) of 2.5 or higher on a 4.0 grade point scale or "Pass" on a Pass/Fail system.

Experience:

- None required.

Licensure:

- Must possess a valid State driver's license.

NOTE: Retention of internship contingent upon maintaining required license.

Citizenship:

- Must be a citizen of the United States.

KNOWLEDGE, SKILLS AND ABILITIES:

- Skill in effective verbal and written communication;
- Skill in providing quality customer service in a courteous and professional manner;
- Skill in establishing and maintaining effective work relationships with co-workers and work-related contacts;
- Skill in using MS Word, Excel and Outlook;
- Ability to work as a member of a team;
- Ability to work cooperatively with others;
- Ability to accurately follow instructions;
- Ability to perform and complete assigned tasks within guidelines;
- Ability to exercise sound judgment when making critical decisions;
- Ability to maintain a professional appearance;
- Ability to assist with and/or capture and handle wild animals;
- Ability to safely operate four-wheeled drive trucks and/or ATV's;
- Ability to work on a motorboat in lakes and rivers;
- Ability to operate boats and boat trailers as assigned;
- Ability to perform manual labor including, lifting supplies and materials up to 20 lbs.;
- Ability to conduct work activities in accordance with TPWD safety program.

ADDITIONAL INFORMATION:

WORKING CONDITIONS:

- Required to work 20 hours per week with hours other than 8:00 a.m. to 5:00 p.m. and days off other than Saturdays, Sundays and holidays;

- Required to perform work outdoors, occasionally in adverse weather and/or difficult environmental conditions;
- Required to perform work under harsh field conditions in hot and humid environments including marshes, swamps, thickets, forests or rough terrain;
- Required to perform work in areas with potential exposure to insects, poisonous plants and venomous animals or reptiles;
- Required to perform work in water-based field activities, including work aboard various types of boats;
- Required to perform manual labor including, lifting supplies and materials up to 20 lbs.;
- Required to travel 60%;
- Non-smoking environment in State buildings and vehicles;
- Must conform to TPWD dress and grooming standards, work rules and safety procedures;
- Must conform to TPWD Law Enforcement appearance and grooming standards (hair color, body piercings and tattoos will be addressed if giving a conditional offer of employment).

ADDITIONAL REQUIREMENTS:

In order to be considered for this position, the following information is required:

- Must attach copy of official or unofficial college transcript(s) issued from accredited college/university to the online application. (Unofficial transcripts must have full name and college/university's name);
- Transcript must reflect current college/university classes in progress at time of application;
- Degree plans will NOT be accepted;

Army 15, 36, 42, 56, 68, 88, 89, 92

Navy AZ, CS, LS, PS, RP, SH, SN, YN, CWO-SHIPS CLERK

Coast Guard 360, 420, SK, YN

Marine Corps 01, 30, 60, 66

Air Force 3A, 8A2

http://www.hr.sao.state.tx.us/Compensation/MilitaryCrosswalk/MOSC_AdministrativeSupport.pdf

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