

PARKS AND WILDLIFE
CONSERVATION SCHOLARSHIP

APPLICATION INFORMATION

C A T E G O R Y 1 & 2

(Undergraduate or postgraduate educational assistance available to employees seeking bachelor's, master's or doctorate degrees directly related to career fields at TPWD.)

ELIGIBILITY CRITERIA

- Currently a regular, full-time employee with at least 18 months of continuous TPWD service.
- Must be demonstrating satisfactory work performance.
- Must not have received a formal disciplinary action in the preceding 18 months prior to application submission.
- Currently enrolled in an accredited job-related degree program, i.e. relates to any Texas Parks and Wildlife Department career field.
- Must maintain a minimum GPA of 2.5 on a 4.0 scale or pass on a pass/fail system.
- Must not be participating in the Texas Parks and Wildlife Department Education Assistance Program.

DOCUMENTATION REQUIRED

- A completed scholarship application
- A course curriculum/degree plan
- An official transcript
- Two letters of recommendation
- Certification from supervisor that Eligibility Criteria are met (may be submitted in any format)

SELECTION PROCESS

The selection of applications will be based on objective business-related criteria such as:

- Documented performance/success factors, e.g. performance plans.
- Contributions to the department in the field of natural and/or cultural resource conservation or in their profession.
- Is the educational goal related to a Texas Parks and Wildlife Department career field?
- Will the educational goal develop staff resources to fill critical shortage positions (positions that do not generate a diverse applicant pool despite recruitment efforts)?
- Will the educational opportunity promote access to non-traditional jobs?
- Other objective business-related criteria determined by the selection team.

SCHOLARSHIP PAYMENT

Scholarship payment will be made upon successful completion of the semester and evidence of final grade has been submitted (grade report, receipts for tuition, books, supplies and any other school-related expenses). Payment will be dependent on recipient maintaining overall GPA of at least 2.5 on a 4.0 scale.

**APPLICATION
for
CATEGORY 1 & 2**

INSTRUCTIONS

1. Complete the application for the scholarship category that is appropriate for you. Print neatly or type.
2. Gather the required documents and check off the items on the checklist below.
3. Mail or email this page, the completed application and the required documents to:

Texas Parks and Wildlife Foundation
2914 Swiss Avenue
Dallas, TX 75204
Phone: 214/720-1478
Email: 214/720-3864

4. If you email your materials, please follow by sending in your originals through the mail.

CHECKLIST FOR STUDENTS

- Completed application
- Two letters of recommendation
- Certification from supervisor
- Official transcript (Category 1)
- Course curriculum/degree plan

Applicant's Signature

RETURN THIS PAGE WITH THE REST OF YOUR MATERIALS

PARKS AND WILDLIFE
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APPLICATION FOR TPWD EMPLOYEES
(Please check scholarship for which you are applying)

- CATEGORY 1 Scholarship
 CATEGORY 2 Scholarship

SECTION A.

1. _____
Last Name First Name MI

2. _____
Social Security Number

3. _____
Mailing Address City County State Zip

Home Phone Business Phone Fax E-mail

4. _____
Division Branch Job Title Date of Hire

5. _____
College/University attending/graduated Student Status (graduate or undergraduate)

College/University Grade Point Average (GPA) on a 4 point scale: _____

Major: _____ Semester Hours Attained: _____

Minor: _____ Semester Hours Next Semester: _____

Expected Graduation Date: _____

Non-degree Educational Assistance Program Expense

For information use only:

Have you been a TPWD Conservation Scholarship recipient?

- Yes (list years) _____
 No

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SECTION B.

Attach additional sheets if necessary

Describe job-related accomplishments, honors, recognitions and awards received. Also, list community services, organizations and leadership experience (e.g. Adopt-A-School, professional associations, mentoring programs, etc.) in which you have been involved. Include your position and period of involvement.

ACTIVITIES	DATES
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Hobbies:

Please list work skills, volunteer positions or internships you have held.

PLACE OF BUSINESS	POSITION/ HOURS PER WEEK	DATES INVOLVED	WORK SKILLS
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PARKS AND WILDLIFE
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SECTION C.

Attach additional sheets if necessary

The mission of Texas Parks and Wildlife Department is:

“To manage and conserve the natural and cultural resources of Texas and to provide hunting, fishing, and outdoor recreation opportunities for the use and enjoyment of present and future generations.”

If awarded a scholarship, how would it prepare you to further the conservation of natural and cultural resources or otherwise contribute to this purpose?

Please explain your career goals:

Is there any other factor you would like us to consider in evaluating your application? If so, please explain:

Texas Parks and Wildlife Department policy prohibits an employee from serving in a position of supervisory authority over certain relatives. To minimize future potential of such a conflict, please answer the following:

Do you have any relatives working for this agency? Yes No

If yes, list the names, relationships and city where employed.

Student Signature	_____	Date	_____
HR Coordinator/Authorization	_____	Date	_____
Director of Human Resources	_____	Date	_____
Foundation Member	_____	Date	_____
Executive Director	_____	Date	_____

PARKS AND WILDLIFE CONSERVATION SCHOLARSHIP

The Parks and Wildlife Conservation Scholarship is managed by the Texas Parks and Wildlife Foundation, the nonprofit partner of the Texas Parks and Wildlife Department (TPWD). The Parks and Wildlife Conservation Scholarship Program is comprised of three funds:

- The Andrew Sansom Expo Scholarship Fund
- The Arch Hollingsworth Scholarship Fund
- The Larry McEachron Memorial Scholarship fund

Scholarships are offered to current employees, graduating high school students and college students seeking undergraduate or postgraduate degrees related to natural and cultural resource conservation. Scholarships are also offered to TPWD employees who are seeking certifications, licenses or specialized skills that may qualify them for future job vacancies and enhance opportunities for advancement within career fields at TPWD.

As part of the review process, additional consideration will be given for any one of the following:

- TPWD employees and their immediate family
- Applicants who have served as TPWD interns in the Coastal Fisheries Division
- Applicants who reside in any of the following Texas counties:

Anderson	Hardin	Nacogdoches	Sabine	Tyler
Angelina	Houston	Newton	San Augustine	
Cherokee	Jasper	Polk	Trinity	

The scholarship awarded will be for the academic year following receipt of scholarship.
A brief description of each category to be awarded is provided below.

TPWD EMPLOYEES	<p>CATEGORY 1</p> <p>Undergraduate or postgraduate educational assistance available to employees seeking bachelor’s, master’s or doctorate degrees directly related to career fields at TPWD</p> <p style="text-align: center;"><i>OR</i></p> <p>CATEGORY 2</p> <p>Non-degree educational assistance available to employees to include seeking certifications, licenses or specialized skills for career advancement within career fields at TPWD.</p>
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STUDENTS	<p>CATEGORY 3</p> <p>Educational assistance available to graduating high school students and college students pursuing degree programs which will prepare them for careers in natural resource conservation at TPWD.</p>
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APPLICATION INFORMATION

The application form and all the necessary documentation must be received at the Texas Parks and Wildlife Foundation offices no later than 5:00 pm on September 1st (or the next business day if the 1st fall on a weekend) in order to be considered. Postmarks are not acceptable if the application arrives in our office after the deadline.

Applicants will be notified of their selection states no later than October 1st.

PARKS AND WILDLIFE
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Mail your application and required documents to:

Texas Parks and Wildlife Foundation

2914 Swiss Avenue

Dallas, TX 75204

Or email:

ataylor@tpwf.org

For additional information on the program contact:

Austin Taylor

Office Manager

ataylor@tpwf.org

214-720-1478